

RE: Studio 3 Enhancements Concurrence - Message (HTML)

File **Message** Help

Delete
 Archive
 Report
 Reply
 Reply All
 Forward

Share to Teams
 All Apps

Leisure Centre...
 Centre Managers
 Sport & Leisure...

Move
 Tags
 Editing
 Immersive

Translate
 Zoom
 Reply with Scheduling Poll
 Report Message
 Viva Insights

RE: Studio 3 Enhancements Concurrence

Summarise

Cllr. Mick Barry
 To: Kieran Charles
 Cc: Lee Heley, Michael Carran

Reply
 Reply All
 Forward

Thu 19/12/2024 09:43

idox CICCO

From: Kieran Charles <kcharles@tendringdc.gov.uk>
Sent: 18 December 2024 19:50
To: Cllr. Mick Barry <cmlr.mbarry@tendringdc.gov.uk>
Cc: Lee Heley <lheley@tendringdc.gov.uk>; Michael Carran <mcarran@tendringdc.gov.uk>
Subject: FW: Studio 3 Enhancements Concurrence

Dear Cllr Barry,

I hope you are well – I thought I would check in to see if you have managed to review the attached concurrence thus far pls?

Many Thanks,
 Kieran Charles

From: Kieran Charles
Sent: 12 December 2024 15:47
To: Cllr. Mick Barry <cmlr.mbarry@tendringdc.gov.uk>
Cc: Lee Heley <lheley@tendringdc.gov.uk>; Michael Carran <mcarran@tendringdc.gov.uk>
Subject: Studio 3 Enhancements Concurrence

Dear Cllr Barry,

I hope this email finds you well.

As you may be aware on 15th November 2024 as part of Cabinet meeting - Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder. Cabinet provided approval for the proposed adjustments to the 2024/25 budget, as set out in Appendix 1H to the Portfolio Holder's report (A.2), the report approved the budget adjustments of £30,000 to be granted too Clacton Leisure Centre, to fund the Studio 3 Enhancement works. As such, please see attached a concurrence for your attention to award, appoint and enter into contract with the contractor following a tender exercise.

RE: Studio 3 Enhancements Concurrence - Message (H...)

File **Message** **Help**

Delete
 Archive
 Report
 Forward

Reply
 Reply All
 Share to Teams
 All Apps
 Quick Steps

Move
 Tags
 Editing
 Immersive

Translate
 Zoom
 Find Time
 Protection

Viva Insights

RE: Studio 3 Enhancements Concurrence

Summarise

Clr. Mick Barry
 To: Kieran Charles
 Cc: Lee Heley, Michael Carran

🗨️ Reply
 ↩️ Reply All
 ➡️ Forward
 ⋮ More options

Thu 19/12/2024 09:43

From: Kieran Charles
Sent: 12 December 2024 15:47
To: Clr. Mick Barry <clmbarry@tendringdc.gov.uk>
Cc: Lee Heley <lheley@tendringdc.gov.uk>; Michael Carran <mcarran@tendringdc.gov.uk>
Subject: Studio 3 Enhancements Concurrence

Dear Clr Barry,

I hope this email finds you well.

As you may be aware on 15th November 2024 as part of Cabinet meeting - Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder. Cabinet provided approval for the proposed adjustments to the 2024/25 budget, as set out in Appendix 1H to the Portfolio Holder's report (A.2), the report approved the budget adjustments of £30,000 to be granted too Clacton Leisure Centre, to fund the Studio 3 Enhancement works. As such, please see attached a concurrence for your attention to award, appoint and enter into contract with the contractor following a tender exercise.

I would be grateful if you could kindly review these documents and provide your concurrence via email at your earliest convenience.

I look forward to hearing from you shortly.

Many Thanks,

Kieran Charles, BA Hons, MCIMSPA
 Sports and Leisure Operations Manager

📍 Tendring District Council, Town Hall, Clacton-on-Sea, Essex, CO15 1SE
 ☎️ 01255 686684 or 07980765264 | ✉️ KCharles@tendringdc.gov.uk | 🌐 www.tendringdc.gov.uk